

Minutes of Zoom Committee Meeting held on 17 Feb 2021 at 10am

Attending: Jenny Crump (Chair)
Val Egerton
Marian Corbishley
Helen Wainwright
Marj Povey
Trish Boit
Chris Beesley
Walt Jaggli
Michael Prince
Ann Mundy
Richard Moore
Alan Mendelson

Apologies: Roy Scott
Dawn Maley

1. Minutes of previous meeting from 27 Jan 2021

Accepted as a true and accurate record

2. Matters Arising

2.1 Safeguarding: Helen and Trish have been looking into the Safeguarding policy and it will need to be looked at when groups restart. There will be a number of documents that will be affected by any updates. The policy needs to be more accessible on the website because it is only currently available as a download. This also applies to some of the the other policies. There were also some items in the GLs handbook that were not on the website. eg the identity of the almoner. The Safeguarding guidance from National U3A should be used as a reference.

The current procedure asks members to refer any safeguarding issues to their Group leader, but whether this procedure is clearly available for members is a question which needs to be addressed. It was agreed that a subgroup would be formed, of Marj and Helen who would review the current policy and procedure and what information is currently available and report back to the next meeting.

Action: Marj and Helen

2.2 TAT magazine: 8 people wish to continue to receive the magazine

2.3 Meeting with the Guild Hall: Another meeting has taken place with the Guild hall and an offer of £10 per month made for the storage of the equipment. The Guild hall are reviewing this.

3 COMMITTEE REPORTS

3.1 *Membership Secretary's report*

There are currently 889 members, some new members have joined who have not paid a subscription.

Alan has proposed a change in membership payments to take into account virtual meetings. It is likely that some Group leaders may wish to continue with virtual meetings or even hold a mix of virtual and in person meetings.

A flat fee of £40 has been proposed.

Marion has looked at the costs, £23K is required to run the courses, membership fees and course fees have to be kept separate for Gift Aid purposes. We need 770 paying members to cover the basic expenses. Marion suggested a separate meeting to discuss the finance.

A one off payment cuts out a lot of administration. The jump from £10 to £40 might not be acceptable to Cheadle members. There would need to be a good communication to members explaining the reasoning prior to any change.

It was felt that members who only attend one group would not find this acceptable and we might lose members. It was felt that it was too early to discuss this because we do not know how many members we will have going forward.

It was agreed that Alan will prepare another discussion paper and the discussion will be taken forward with a subcommittee to look at finances

Action: Alan

3.2 Groups coordinator's report

There are 61 groups run by 47 group leaders. Helen has spoken to 25 of them regarding their meetings. The ones using Zoom are enjoying it. Book club will continue on Zoom until next year. Some groups are unable to meet on Zoom. All groups are desperate to get together in person again. At least 3 group leaders will be stepping down – Lyn Smith, computers, GraceHughes will discontinue Thi Chi and Cedric and Jean Wilkinson Country dancing. They were thanked for their outstanding contribution.

Steven Booth has suggested a coffee morning take place by Zoom on a Wednesday morning. Marj has volunteered to help. Helen will contact Steven.

Action: Helen

3.3 Distribution Co-ordinator's report

The database system to record the magazine recipients is established.

We need to establish how many members we have in March 2021 in order to pay the subscription to Third Age Trust.

It was agreed that an email survey be sent to members to establish their intention to continue their membership so that a more accurate figure can be established. We need this by Mid March

Action: Ann, Walter

Survey Monkey, a free service on the internet, was recommended. Trish will investigate

Action: Trish

3.4 Web master's report

The website and database has been migrated to a new platform with a more cost effective contract. It is all working well. Walter asked all committee members to keep looking at the website and make sure it is kept up to date and informative to members. Roy is working on a Facebook site and this will be linked to the website. Please send any changes to Walter

Action: All

3.5 Treasurer's report

£5,600 in the current account. The TAT subscription is due in April. A finance meeting will take place once the membership number is established.

Action: Marion

4 DATE OF NEXT MEETING

Weds 17 March 2021 2pm or March 31st at 10 am – to be advised

Action: Helen