

Cheadle U3a Committee Meeting

September 15th 2021 at the Guild Hall, Cheadle.

Present	Jenny Crump, Roy Scott, Richard Moore, Marj Povey, Trish Boit, Chris Beesley, Dawn Maley, Helen Wainwright Mike Prince, Alan Mendleson, Val Egerton	
1.Apologies	Marion Corbishley, Walt Jaggli	
2.Minutes from 11.08.21	<p>Matters arising</p> <ul style="list-style-type: none"> - PAT testing equipment. This needs to be arranged at a convenient time. Tim Mundy has completed tis in the past. - Dementia Aware group. Mike Bridgewater will set date of first meeting - Country Dancing. Postponed start date, to be reviewed in October. <p>Minutes agreed to be correct. Proposed Helen Wainwright, seconded Val Egerton. carried</p>	<p>Actions</p> <p>Roy will keep in touch Chris to liaise with Val</p>
Agenda Items		
3.Allocation of Committee roles.	<p>Officers:</p> <p>President - Richard Moore Chairman – Jenny Crump Vice Chair – Roy Scott Business Secretary – Trish Boit and Marj Povey Treasurer- Marion Corbishley Assistant Treasurer – Alan Mendelson Membership Secretary – Alan Mendelson Groups Coordinator – Val Egerton</p> <p>Committee members:</p> <p>IT Coordinator – Walt Jaggli Almoner and Mediator – Dawn Maley Health and Safety - Mike Prince Asset Registrar – Chris Beesley Register secretary – Helen Wainwright</p>	
4/5.AGM	<p>Reflection of the AGM meeting discussions. Membership fee £10 +£1 per session £2 per session interim fee from January 1st For April 2022 AGM proposals for fees and a contextual paper to be prepared. Currently not able to undertake this until membership numbers are confirmed (January 2022). Request 'handover meeting' with Ann Mundy for Marj and Trish</p>	Marj
6.National / Regional U3a	<p>Seek clarity of information held at national U3a office – contacts Regional Officer is really helpful contact.</p>	Marj phone
7.Treasurer's Report	<p>Helen delivered report on Marion's behalf.</p> <ul style="list-style-type: none"> - Cards have been set up to enable money to be paid into the Post Office. Convenient opening and parking for group leaders. Marion to allocate. - Library link may be helpful for the future. - Signatures. Bank: Marion, Roy, Helen, Mike...to be confirmed - Building Society: Marion, Roy and Jenny 	

	- Table Tennis request for £25 - agreed	
8.Group Leaders Report	<p>Groups are getting going again, we have 51 activities on offer.</p> <p>Country Dancing and Folk group have delayed start and will review in October.</p> <p>So far, three groups will continue on Zoom – Architecture, Reading, and Writing for Pleasure.</p> <ul style="list-style-type: none"> - Discussion about venues, check the agreement with Guild Hall to ensure value for money. - Fire Station Community room currently not available. - Photocopier. Group leaders are requesting access to copier. <p>Need update about new photocopier.</p>	Jenny
9.Membership Secretary Report	Currently 554 members and 904 names on the database with 2 applications in the post.	
10.Documentation	<p>There are a number of documents due for review, some are held by U3a central. Constitution being one.</p> <p>Possible to put links on the website in future...</p> <p>Autumn/Spring Review.</p> <p>In view of costs the Reviews will be delivered in the same process as the enews. There will be a limited number of hard copies available at the coffee mornings.</p>	Marj/Trish/ Ann Mundy
11.Asset Register	<p>The register of equipment needs to be clarified.</p> <p>All agreed Frankie Machine should be returned</p>	Chris Marj/Trish/ Ann Mundy
12.Sub committees	<p>Finance: Marion, Jenny, Alan, Helen</p> <p>Policies: Marj, Roy, Val, Mike</p> <p>Recruitment: Roy, Trish, Alan, Chris</p>	Meeting arranged before 20 th Oct.
13 Newsletter	Discussed earlier with documentation	
14. Zoom	<p>Agreed to renew the Zoom licence.</p> <ul style="list-style-type: none"> - Paying fees for Zoom groups to be the same as all other activities. <p>Group Leaders to keep register, then pay every 3 months retrospectively at the Coffee morning or by arrangement.</p>	
15. A.O.B	<ul style="list-style-type: none"> - Please update email groups - Thread emails. Ahhhh please reply individually, Jenny will collate - Coffee Morning - recruit some helpers with the chairs and tables(Helpers 9.00 please) £1 entrance <p>COFFEE MORNING 13th October 10.00am</p> <p>*** several items held to next meeting.</p>	Dawn
16.Dates.	Committee meeting Wednesday 20 th October 10.00 Guildhall	