

Cheadle U3a Committee Meeting

Minutes for November 2021, 10.00 at the Guild Hall, Cheadle.

Present	Jenny Crump, Marj Povey, Trish Boit, Chris Beesley, Helen Wainwright, Mike Prince, Alan Mendleson, Val Egerton, Marian Corbishley, Roy Scott	
1. Apologies	Richard Moore, Walt Jaggli, Dawn Marley,	
2. Agenda review	Discuss downloads page when Walt is able to attend....possibly the next meeting	
3. Minutes from 20.10.21	Jen, Marj and Trish to meet... to sign minutes up to date. Minutes agreed to be correct.	Actions Arrange a meeting
Agenda Items		
4. National and Regional news	- Jen circulated National news letters. National U3a contacted Jen re website. Discussion about contacting main U3a office...difficult to get through. Chris has been in touch with the Regional Coordinator, Alan.	Jen to consult with Walt.
5. Business secretary update	- PAT testing date confirmed 23.02 22 Wed 9.30 till 12noon. Using the computer room as a base. U3a owned equipment only. - Equipment: Marj brought in the printer, and spiral binder. Spiral binder: Group leaders may wish to make their own booklets for use with members. Marj will help with booklet binding if needed. - Gift Aid: Marj meeting Ann on Friday to go over process and transfer 'named' person.	Val to ensure Group Leaders understand PAT testing arrangements and their responsibilities. Val to share information about the binder with Group Leaders. Alan/ Chris to provide information as required.
6. Coffee Morning	November... very successful coffee morning. Numbers were discussed but the committee is satisfied that the capacity is not being exceeded. - Three people visited on behalf of a charity, exploring opportunities for their clients, they were reassured that they would be welcome to join groups. Group Leaders must be aware and appropriate levels of support should be provided by the charity. - Mince pies at December (8 th) Coffee morning. Seasonal music from the Melody makers was agreed	

	<p>- Librarian visit to be arranged for the March Coffee morning.</p>																			
<p>7. Treasurer's Update and Report</p>	<p>- We currently have £9500 in the bank, but there is concern that outgoings for venues are exceeding revenues at present. Venue bill from the Cricket Club caught the eye as the venue is used by some small groups.</p> <p>- Marian has had a meeting with Barclays to establish on line access to the bank account, as she is unable check all items on the statement promptly and track payments in. Barclays have provided a pack of information.</p> <p>- Discussion about the use of the Guild Hall, and our contract. A copy of contract is needed to clarify terms.</p> <p>Collecting money to bank from Group Leaders, options:</p> <ul style="list-style-type: none"> - Hand in at the coffee mornings - Arrangement with a Committee member willing to accept money to bank. Availability <table border="1" data-bbox="491 1032 1134 1621"> <thead> <tr> <th></th> <th>Where</th> <th>Who</th> </tr> </thead> <tbody> <tr> <td>Monday</td> <td></td> <td></td> </tr> <tr> <td>Tuesday</td> <td>Cheadle Leisure Centre (Badminton) 9- 10.30</td> <td>Roy</td> </tr> <tr> <td>Wednesday</td> <td>Guild Hall, 2nd Wed of the month (Coffee Morning)</td> <td>Marian and Committee members</td> </tr> <tr> <td>Thursday</td> <td>Guild Hall Main Hall am and pm Cricket Club (Bridge)2 -4</td> <td>Roy Trish and Marj</td> </tr> <tr> <td>Friday</td> <td>Cheadle Leisure Centre (Walking Netball)10-11 Guild Hall Oakley Room am Main Hall pm</td> <td>Jenny Roy</td> </tr> </tbody> </table>		Where	Who	Monday			Tuesday	Cheadle Leisure Centre (Badminton) 9- 10.30	Roy	Wednesday	Guild Hall, 2 nd Wed of the month (Coffee Morning)	Marian and Committee members	Thursday	Guild Hall Main Hall am and pm Cricket Club (Bridge)2 -4	Roy Trish and Marj	Friday	Cheadle Leisure Centre (Walking Netball)10-11 Guild Hall Oakley Room am Main Hall pm	Jenny Roy	<p>Val to update Group Leaders.</p>
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<p>8. Group Leaders Update and Report</p>	<p>- Val has an email from the Cricket Club reminding users to stick to allotted time slots.</p> <p>- Group leaders reminded about £2 charge from January 1st 2022</p> <p>- Group leaders to make their own Christmas / New Year closure arrangements and share with their group members.</p> <p>Request for extra sessions from Modellers - agreed</p>	<p>Val to confirm arrangements.</p>																		

	<p>Card Games - agreed Banjos, monthly evening session - agreed Folk Group- agreed Modellers request for storage area....not possible to accommodate at present. Venues – Val is able to be sympathetic but groups inevitably have to compromise</p>	
9.Membership Secretary Update and Report	<p>- 270 have renewed membership so far....good start. -Membership forms given to Val to distribute to Group Leaders who want them.</p>	Val has a supply of forms
10.Subcommittee updates	<p>Meeting as usual. Finance group: Jenny, Marian, Alan and Helen</p> <p>No other meetings held as yet, although all have a date in the calendar. Confirmation of groups; Policies: Marj, Roy, Val, Mike Recruitment: Roy, Trish, Chris, Alan</p>	
11. A.O.B.	<ul style="list-style-type: none"> - Chris praised for the instruction sheet for the new photocopier...Thank you Chris and Walt keep the list of codes. These will be shared with relevant users. - From 31.12.2021 Group Leaders will not be able to deposit money with Rileys in Cheadle. In recognition of Rileys long service and support of Cheadle U3a arrangements to be made for thankyou present and hamper to be presented. 	<p>Val to make sure Group Leaders understand that Rileys will no longer accept u3a monies from 31.12.21.</p> <p>Marj to purchase gift.</p>
12. Date of next meeting	<p>Committee meeting Thursday 16th December at 12.00 at the Guild Hall. Bring and Share</p>	Marj to get it right!!